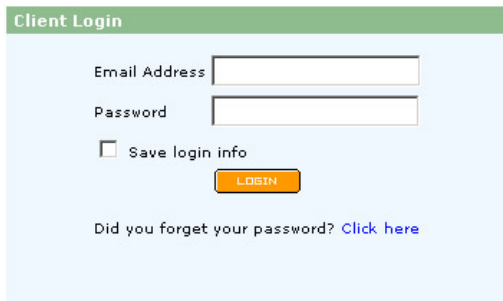


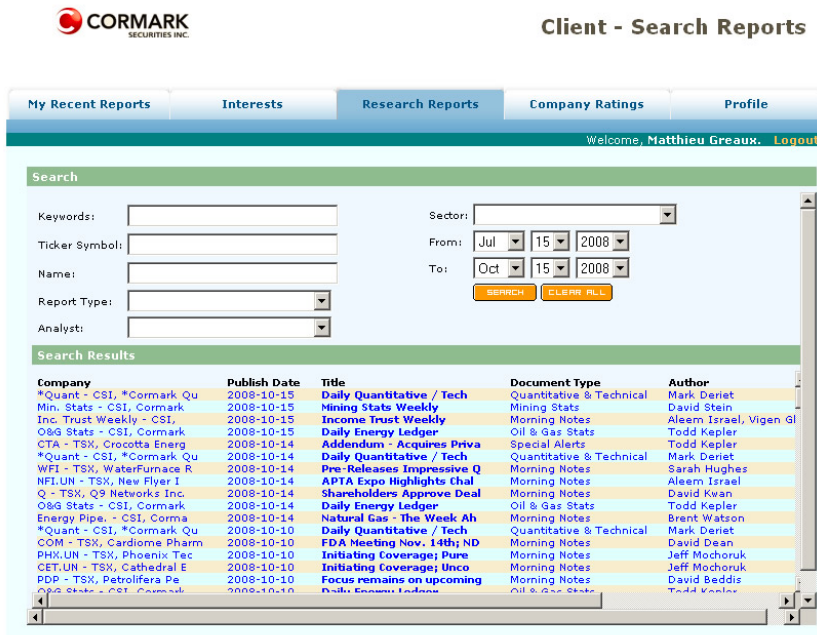
# Dashboard Sign-In



Your **Email Address** serves as your login id for Market Dashboard. Be sure to enter you complete email address (e.g. name@compnay.com)

## 1. Login Window

- a. Enter your **Email Address**
- b. Enter **Password** (provided by Cormark System Administrator) - Save login info



The **Search Archive** section allows you to find and view documents from Cormark's repository

The **Recent Distributions** section displays document recently sent to you based on the interests you have defined.

## 2. Client Home Page

In this section you can view and manage your specific Interests, and you can search documents

- a. View Current Interests – under Current Interests title to view interests currently set.
- b. Add or change Current Interests – by **Company**, **Sector** or **General Interest**
  - i. Add the **Company(s)** or **Sector(s)**
  - ii. Specify which **Reports** your Client would like to receive, how, and when
- c. View Recent Distributions – reports that were sent to you within the time period selected
  - i. Click on the **Title** of the report to open or save the document
- d. Search Archive
  - i. Enter one or more search criteria: **Keywords**, **Ticker Symbol**, **Company Name**, **Report Type**, **Sector**, and/or **Start and End Month/Day/Year**
  - ii. A new window will open and Search Results will appear at bottom of screen.

## 3. Profile Page

- a. View or edit Profile information
- b. Reset password